

TERMS AND CONDITIONS FOR THE CIETA TRAVEL GRANTS

Purpose

The CIETA Travel Grants are meant to support attendance and participation of the members in the CIETA General Assembly and Congress.
If a grant is awarded to an applicant, their congress and closing dinner fees will be waived and they will receive a contribution to their travel costs, accommodation and meals (*per diem*) and costs associated with their presentation (if applicable).

Eligibility

All current CIETA members (individual or institutional).
Presentation of a paper is favoured, but not required.

Funding

A total sum of 6.000 € is available for the General Assembly and Congress of 2025.
Beneficiaries will receive a contribution to their travel costs and a *per diem* of 120 € to support their accommodation and meals.

Application Deadline

30 April 2025.

Application

Please use the application form available for the purpose and send it, together with a CV, an estimate of the travel costs and a cover letter explaining your reasons for attending the CIETA congress (maximum 300 words) to the CIETA Membership Secretary (membership-secretary@cieta.fr).

All documents must be written in either French or English.

Please note: Incomplete applications or those arriving after **30 April 2025** (deadline) will not be considered.

Selection and acceptance

The CIETA Grants Committee will examine all the applications received by **30 April 2025**. Awardees will be selected on the basis of their motivations and the benefit they are likely to derive from attending the congress. All applicants will be informed of the committee's decision by **1 June 2025**.

Terms of acceptance

The awardees agree to acknowledge the support of CIETA in their presentations and in any subsequent presentations or publications that are informed by their attendance at the congress.

The awardees permit CIETA to publish their names and presentation titles on the CIETA website.

Payment

An amount equivalent to one third of the travel expenses may be paid in advance.

The balance will be paid upon presentation of the invoice.

The beneficiary pledges to reimburse CIETA, in the shortest possible time, in the event of withdrawal.

If a beneficiary has paid the congress fees, the sum will be reimbursed.