

## TERMS AND CONDITIONS FOR THE CIETA TRAVEL GRANTS

### **Purpose**

The CIETA Travel Grants are meant to support attendance and participation of the members in the CIETA General Assembly and Congress.  
If a grant is awarded to an applicant, their congress fees will be waived and they will receive a contribution to their travelling costs, accommodation and meals (*per diem*) and costs associated with their presentation (if applicable).

### **Eligibility**

All current CIETA members (individual or institutional).  
Presentation of a paper is favoured, but not required.

### **Funding**

A total sum of 6.000 € is available for the General Assembly and Congress of 2023.  
Beneficiaries will receive a contribution to their travelling costs and a *per diem* of 80 € to support their accommodation and meals.

### **Application Deadline**

**31 July** in the year of the forthcoming CIETA congress.

### **Application**

Please use the application form available for the purpose and send it, together with a CV, an estimate of the travelling costs and a cover letter explaining your reasons for attending the CIETA congress (maximum 300 words) to the CIETA president ([president@cieta.fr](mailto:president@cieta.fr)).  
All documents must be written in either French or English.  
Please note: Incomplete applications or those arriving after **31 July 2023** (deadline) will not be considered.

### **Selection and acceptance**

The CIETA Grants Committee will examine all the applications received by **31 July 2023**.  
Awardees will be selected on the basis of their motivations and the benefit they are likely to derive from attending the congress. All applicants will be informed of the committee's decision by **31 August 2023**.

### **Terms of acceptance**

The awardees agree to acknowledge the support of CIETA in their presentations and in any subsequent presentations or publications that are informed by their attendance at the congress.  
The awardees permit CIETA to publish their names and presentation titles on the CIETA website.

### **Payment**

An amount equivalent to one third of the travel expenses may be paid in advance.  
The balance will be paid upon presentation of the invoice.  
The beneficiary pledges to reimburse CIETA, in the shortest possible time, in the event of withdrawal.  
If a beneficiary has paid the congress fees, the sum will be reimbursed.