

# STATUTES of the CENTRE INTERNATIONAL D'ETUDE DES TEXTILES ANCIENS

---

## CHAPTER I

### Constitution - Life - Headquarters - Aims

1. - An association is hereby formed, under the name of CENTRE INTERNATIONAL D'ETUDE DES TEXTILES ANCIENS, open to any moral or physical person interested in the study of ancient textiles.

The structure of the Centre and its general working rules are so fixed as to enable it to be recognised as a cultural organisation, according to the definition of the UNESCO.

2. - The life of the Centre shall be unlimited.
3. - The headquarters of the Centre shall be at Lyon.
4. - The aim of the Centre International d'Etude des Textiles Anciens are :
  - a / to co-ordinate the work of the various countries upon cataloguing all known examples of ancient textiles, throughout the world ;
  - b / to collect all technical material connected with these textiles ;
  - c / to undertake the practical circulation of the data so obtained and arrange for it to be at the disposal of members of the said Centre ;
  - d / in general, to promote any form of action that may lead to a better knowledge of ancient textiles.

## CHAPTER II

### Conditions of joining - Representation

5. - Membership shall be open to moral or physical persons interested in the study of ancient textiles, who may join either as Active Members, Benefactor Members, or Members of Honour.

6. - Active Members are those who are interested professionally in the work of the Centre. Benefactor members are those who, without being interested professionally, wish to lend their support to the International Centre. Subscriptions for each of these two categories shall be as laid down in article 15. The name and status of Member of Honour will be granted by the Directing Board to persons whose collaboration the Centre may feel honoured to enjoy. Members of honour shall pay no subscription fee.

The three categories of member shall enjoy the same rights, in particular as regards voting at a General Meeting.

7. - Applications to join either as an Active Member or a Benefactor Member or as a Member of Honour shall be addressed to the President of the Centre. They shall thence be submitted to the Directing Board which, before accepting them, shall first confirm that the applicant does in fact fulfil the conditions laid down in article 5 ; they must be put forward by one active member.
8. - Every member, in joining the Centre, implicitly binds himself to abide by the stipulations contained in these statutes and by such other rules as may be made by the Centre. Members are forbidden to make use of the Centre for commercial purposes, and in any case, no responsibility will be accepted by the Centre.

## CHAPTER III

### Organs of the Centre

9. - The organs of the Centre are :

- the General Meeting
- the Directing Board
- the Presidency
- the Secretariat General

#### General Meeting

10. - a/ General meetings may be attended by all active members, benefactor members and members of honour. Each member shall have one vote and may entrust his vote to a proxy in case of absence ; voting shall take place according to the provisions of § (g) below.
- b/ A General Meeting shall be called by the President, at least once every three years, on his own initiative or at the request of at least a third of the members. The notices of meeting shall be sent out not less than six months before the date of the meeting itself, and shall include the agenda.
- c/ The Chair at the General Meeting shall be taken by the President or else, in his absence, by a Vice-President, the Treasurer, or a Member chosen by the meeting.
- d/ The General Meeting shall be informed of the general activity and running of the Centre and shall deliberate upon all the matters placed on its agenda ; it shall receive, for approval, the President's report.

- e/ The General Meeting shall elect a Directing Board of not less than 5 members, the majority required being as provided for in § (g) below.

In case of the death or resignation of a member in office, the Directing Board may fill seats so left vacant by co-optation from among members of the Centre. Such co-optations shall be submitted to the first subsequent General Meeting for approval.

- f/ The General Meeting may make alterations to these Statutes, and may decide that the Centre shall be dissolved. The conditions required for decisions on these questions are governed by Chapter VII of these Statutes.
- g/ Decisions not concerning an alteration to the Statutes or the dissolution of the Centre and provided for under Chapter VII shall be voted by a simple majority of the members present or represented, whatever their number may be.

## Directing Board

11. - a/ The Directing Board shall be elected at each General Meeting (cf. art. 10). Its members shall be eligible for re-election.
- b/ At least once each year a meeting of the Directing Board shall be called by the President, either on his own initiative or at the request of not less than 3 of its members. At least two months notice shall be given of the meeting and of the agenda.
- c/ Members of the Directing Board unable to attend a meeting of the Board may designate another member of Board to represent them. This member shall then be possessed of their vote.
- d/ No quorum is required for the proceedings of the Directing Board to be valid. Voting on all items on the agenda shall be by simple majority.
- e/ The Directing Board shall elect the President of the Centre. His term of office shall be of 4 years. It shall also appoint the Secretaries, who may be chosen from outside the membership of the Centre. It may also appoint one or more Vice-Presidents and a Treasurer.
- f/ The Directing Board shall each year examine the financial report submitted to it for approval.
- g/ The Directing Board may delegate all or part of its powers to the President, notably as regards the fixing of subscriptions (cf. art. 15 a).

## Presidency

12. - a/ The President shall be elected by the Directing Board, by a simple majority of those voting. His term of office shall be for four years and may be renewed.
- b/ The President shall be responsible for the permanent and general representation of the Centre at all times. He shall act in accordance with the delegation of powers which he receives from the Directing Board.

- c/ The President shall ensure the loyal application of these statutes both in the letter and in the spirit, and likewise of all decisions taken in accordance with them. He shall take whatever steps he considers necessary for the accomplishment of the aims which the Centre has set itself (cf. art. 4.).
- d/ The President shall give all instructions to the Secretariat General, which he shall supervise personally and directly.
- e/ The President shall be assisted in the executions of his functions by the Secretaries General, and may also be assisted by the Treasurer. He may delegate to them some of his powers.
- f/ If he is temporarily unable to carry out the duties of his office, he may appoint as his representative a Vice-President, a Secretary General, or the Treasurer.  
In case of the death or resignation of the President or of events preventing him over a lengthy period from carrying out his functions, the Directing Board shall be summoned by the Vice-President or by the Secretariat and shall appoint a person to replace him temporarily or until the expiration of his term of office. If need be, this appointment may be decided by correspondence.

## Secretariat

13. - a/ The Secretariat shall be directed by :
- one Technical Secretary responsible for the smooth running of the technical work of the Centre,
  - one Administrative Secretary responsible for all administrative matters of the Centre.
- b/ The Secretaries shall be appointed by the Directing Board (cf. art. 12 e). They may be chosen from outside the membership of the Centre.
- c/ The Secretaries may receive a delegation from the President and, where appropriate, from the Treasurer, to sign correspondence, carry out acts of management and financial operations required for the administration of the Centre.
- d/ The Secretaries shall attend General Meetings of the Centre and meetings of the Directing Board, in a consultative capacity. They shall not have the right to vote.
- e/ The Secretariat is the organ of administration and liaison of the Centre. Its activity shall be subject to the direct and personal supervision of the President (cf. art. 12 d), who shall give it all necessary instructions for achieving the aims of the Centre and carrying out decisions taken in accordance with its Statutes.
- f/ The Secretariat shall centralise documentation, maintain the records including the reference index, circulate reports and other items transmitted to it, and organise or participate in the meetings of the various organs of the Centre. It shall be responsible for compiling the minutes remitting them to the persons concerned, all this under the responsibility of the President.

## CHAPTER IV

### Meetings

14. - a/ General Meetings of the Centre and meetings of the Directing Board shall be called in compliance with the conditions laid down in articles 10 and 11 of these Statutes.
- b/ Responsibility for the material organisation of such meetings shall lie with the Secretariat, the relevant expenses being borne by the Centre.
- c/ Members shall travel at their own expense or at that of their respective organisation. No expenses relative to journeys of members shall be laid to the charge of the Centre.
- d/ This notwithstanding, if one of the members is entrusted by the Centre with a particular mission, the expenses may be borne by the Centre through the medium of an allowance to be fixed in advance by the Directing Board.
- e/ The language used by the Centre for all correspondence with members shall be that of the country in which it is decided to place the headquarters.
- f/ These Statutes shall be written in the language of the country in which it is decided to place the headquarters. Translations will be made into certain languages, including one forthwith into English. They shall be approved by the Directing Board.
- g/ One copy signed by the President and by at least 2 members of the Directing Board shall be kept by the Secretariat as the original of the Statutes of the Association.

## CHAPTER V

### Subscriptions - Budget

15. - a/ The subscriptions of Active and Benefactor Members shall be fixed by agreement between the persons concerned and the Directing Board, or, with a delegation of powers by the Board, by agreement between the persons concerned and the President.

Nevertheless, the minimum rate for such subscriptions shall be \$ 20 for physical persons and \$ 50 for moral persons (corporal bodies).

The Directing Board is empowered to ask members who have enjoyed the benefit of any exceptionally large work carried out to defray the expense of it.

- b/ The subscriptions of Active and Benefactor Members are payable during the first month of the year for which they are due. They shall be paid in the currency of the headquarters of the Centre.

In case of the resignation, dissolution, or expulsion of a Member, the subscription for the year in which it takes place shall remain due in its entirety.

- c/ Any dispute concerning the fixing, recovery or transfer of subscriptions, notably with respect to rates of exchange, shall be settled by the Directing Board.

- d/ All the offices (President, Vice-President, Treasurer, Secretary General) shall be unpaid. The travelling expenses of the Secretaries General shall be borne by the Centre.
- e/ The financial report shall be submitted annually by the Directing Board.

## CHAPTER VI

### Resignations and expulsions

- 16. - An Active Member or a Member of Honour intending to resign must hand in his resignation to the President or to the Secretariat of the Centre six months in advance.
- 17. - The Directing Board may decide the expulsion of a Member for non-payment of subscription or for any other reason.
- 18. - The President, the Vice-Presidents, the Treasurer and the Secretaries General may not be held responsible or prosecuted individually by any member.

## CHAPTER VII

### Modifications to the Statutes - Dissolution

- 19. - Where a General Meeting has to effect a change or addition to the Statutes, a quorum is necessary of at least three fifths of the Members.

Decisions respecting changes or additions must be taken by a three quarters majority of the votes of members present, or their representatives before they can be effective. Those abstaining shall be considered as absentees.

- 20. - Any proposal for a change to the Statutes must be sent to the Secretariat of the Centre by registered post. The Directing Board shall examine such proposal at its first subsequent meeting, provided that the time-limit for convening the Board is complied with, and shall submit the proposal along with its own observations to the next General Meeting of the Centre.

The text of the proposal together with the report of the Board shall necessarily be attached to the agenda of the General Meeting which has to consider it.

- 21. - Any demand for dissolution shall be addressed to the Secretariat by registered letter and be signed by at least one quarter of the members.
- 22. - A General Meeting shall then be called as quickly as possible but in accordance with the time-limits presented by the Statutes. The text of the demand for dissolution shall be attached to the agenda, along with that of articles 21, 22, 23 and 24 of these Statutes.

Voting by correspondence shall then be permitted.

Dissolution shall be pronounced only if it has been voted by a three quarters majority of members present, represented or having voted by correspondence.

23. - If the required majority is not obtained, the Centre shall continue in being and no further demand for dissolution may be made before a period of one year has elapsed from the date of the vote.
24. - If the dissolution is pronounced, the Directing Board shall see that the Centre is liquidated in accordance with the conditions fixed by the General Meeting. In principle, all material supplied by Members and Museums shall be restored to them.

The net assets or liabilities appearing after liquidation shall be divided according to the resolutions of the General Meeting.

---